



## Athabasca District Agricultural Society Agriplex Rental Agreement

1)	<b>Renter:</b>	<b>Email:</b>	
	<b>Address:</b>	<b>Phone Number:</b>	
2)	<b>Date of Function:</b>		

- 3) **Event or Alcohol Insurance (PAL):** The Athabasca District Agricultural Society will be named as an additional insured on the Event Liability Insurance or Public Alcohol Liability Insurance. A copy of the insurance with a minimum **3 million dollar liability** must be provided at time of key pick up or the hall keys will not be released. Event Liability Insurance required for all bookings (even if alcohol is not being served). ***Must be submitted 30 days prior to the event.***
  
- 4) **Cancellation:** A notice of 120 days prior to the event must be given, if this does not occur \$200.00 booking deposit will be retained with no refund. Special circumstances are subject to Board approval.
  
- 5) **No Smoking:** There is **no smoking/vaping in the hall**. Outdoor, butts must be put in ashtrays. Any on the grounds must be cleaned.
  
- 6) **Facility Occupancy Load:** **300** space with non-fixed seats, **250** space with non-fixed seats and tables
  
- 7) **Extra Cleaning:** if any additional cleaning is required the renter will be subject to an additional fee of **\$50.00 per man hour**, which will be deducted from the damage deposit.
  
- 8) **Personal Loss or Damage:** The Athabasca District Agricultural Society will not be held responsible for any personal loss or personal damage incurred on the Athabasca District Agricultural Society premises.
  
- 9) **The Renter named on the contract (1) will be held liable for any damages occurring to the Athabasca District Agricultural Society Building named the Agriplex and its surrounding Area. Ceiling tile \$50/damaged tile.**
  - NO glitter,sparkles or confetti allowed
  - NO PINS, TACKS, NAILS OR TAPE on the Walls.
  - NO PINS, TACKS, NAILS OR TAPE on Roof. Roof decorations must be used with a magnet hook.
  - NO PINS, TACKS, NAILS OR SCREWS into the Tables
  - NO popping champagne inside the Agriplex for any events
  - Dogs must be on leash at all times while on the property.

Rental Fees & Deposits					
<i>All Rental fees are plus GST // No GST on refundable deposit</i>		<input checked="" type="checkbox"/>	Rate	GST	Your Total (Auto Fill)
1)	<b>Booking Deposit</b> <i>This fee is required for all booking contracts</i>	<input checked="" type="checkbox"/>	\$200.00	-	\$200.00
2)	<b>Weekend Rate</b> Thursday 5pm- Sunday 3pm (includes kitchen) <i>Damage Deposit Required</i>	<input type="checkbox"/>	\$800.00 \$800.00	\$40.00 -	
3)	<b>Long Weekend</b> Thursday 5pm - Monday 3pm (includes kitchen) <i>Damage Deposit Required</i>	<input type="checkbox"/>	\$900.00 \$900.00	\$45.00 -	
4)	<b>Day Rate Hall</b> 6am to 1pm <i>Damage Deposit Required</i>	<input type="checkbox"/>	\$420.00 \$420.00	\$21.00 -	
5)	<b>Day Rate Kitchen</b> 12 hours	<input type="checkbox"/>	\$100.00	\$5.00	
6)	<b>Meeting Rate/Hour</b> (NO Kitchen)	<input type="checkbox"/>	\$35.00	\$1.75	
			<b># Hours</b>		<b>Your Total</b>
<b>Add Ons &amp; Packages Available</b>					
7)	<b>Wine Glasses</b> 250 Available, \$1.00/glass	<input type="checkbox"/>	<b>Rate</b> \$1.00	<b>#</b>	<b>Your Total</b>
8)	<b>Round Tables</b> 11 Available, \$10/table (Rectangular tables included, rounded tables extra)	<input type="checkbox"/>	<b>Rate</b> \$10.00	<b>#</b>	<b>Your Total</b>
9)	<b>Tablecloths (Rectangle Black)</b> 12 Available, \$10 Each	<input type="checkbox"/>	<b>Rate</b> \$10.00	<b>#</b>	<b>Your Total</b>
10)	<b>Tablecloths (Round Black)</b> 10 Available, \$10 Each	<input type="checkbox"/>	<b>Rate</b> \$10.00	<b>#</b>	<b>Your Total</b>
11)	<b>Projector &amp; Microphone</b> \$20 per day	<input type="checkbox"/>	<b>Rate</b> \$20.00	<b># Days</b>	<b>Your Total</b>
12)	<b>Wedding Package</b> Includes weekend rental (Thursday 5pm to Sunday 3pm), 11 Round Tables, 250 Wine Glasses, Projector & Microphone, and Cleaner (10 hours-kitchen and outdoor clean not included in 10hrs) <i>Damage Deposit Required</i>	<input type="checkbox"/>	<b>Rate</b> \$1,600.00 \$800.00	<b>GST</b> \$80.00 -	<b>Your Total</b>

<i>Subtotal</i>	\$0.00
<i>Damage Deposit</i>	\$0.00
<b>Total</b>	<b>\$0.00</b>

<b>Balance Owing</b>	<b>-\$200.00</b>
<i>(Less Booking Deposit - balance due 30 days PRIOR to Event)</i>	

Preferred payment - [etransfer to info.aadas@gmail.com](mailto:info.aadas@gmail.com)  
Cash or Cheque accepted

Deposits will be refunded within  
30 days of the event.

<b>Renter Name</b>	<b>Signature</b>	<b>Date</b>

<b>Director/Admin Name</b>	<b>Signature</b>	<b>Date</b>

**For Athabasca District Ag Society Accounting:**

CK #	
Damage Deposit to be Returned	

**Email:**  
[info.aadas@gmail.com](mailto:info.aadas@gmail.com)  
*(e-transfer to this email address)*